

RMC Foundation AGM Meeting Minutes

14 September 2018 - Commandant's Conference Room

<u>In Attendance:</u>		
6475 Mike Houghton	12141 Bryn Weadon	16286 Carolyn Hug
8307 David Gregory	15946 Jill Carleton	18524 Chris Theal
9643 Tim Bowman	6440 Tony Goode	10080 Bob Booth
15673 Joe Morin	9143 Bruce McAlpine	
19205 Claude Martel	17096 Carina De Pellegrin	
<u>Teleconference:</u>	<u>Staff</u>	
9098 Ken Hague	Nancy Marr – Executive Vice-President	
	Jennifer Jordan – Fundraising Coordinator	

1. President's Opening Remarks

6475 Mike Houghton started the meeting at 1330 hrs by advising a quorum had been established for the conduct of business.

Conflicts of Interest – There were no potential conflicts of interest.

2. Adoption of Minutes of the AGM of 29 September 2017

Motion: To approve the minutes from the 29 September 2017 AGM.

Moved By: 15946 Jill Carleton

Second: David Gregory

All in favour. Carried.

3. Business Arising from the Minutes

There was an amendment to item 10 – correct date should be 14 September 2018 vice 2017.

4. 2017 Audited Financial Statements

12141 Bryn Weadon presented the 2017 Audited Financial Statements.

Motion: To approve the 2017 Audited Financial Statements for the period ending December 31 2017 as presented.

Moved By: 12141 Bryn Weadon

Second: 9643 Tim Bowman

All in favour. Carried.

5. Appointment of Auditor for 2018 Accounts

The Foundation is entering into year three of a three-year term with Wilkinson and Co LLP as Auditor.

Motion: To approve Wilkinson and Co LLP as the Auditor for 2018.

Moved By: 15946 Jill Carleton

Second: 12141 Bryn Weadon

All in favour. Carried.

6. Election of Directors for 2018-2019

Motion: To extend 9098 Ken Hague's term to 2019, 14793 Tim Patriquin's term to 2021 and 19987 Scott Treadwell's term to 2020.

Moved By: 6475 Mike Houghton

Second: 6440 Tony Goode

All in favour. Carried.

Motion: To invite George Lundy and Pascale Bécotte to become Directors for three-year terms ending in 2021.

Moved By: 6475 Mike Houghton

Second: 6440 Tony Goode

All in favour. Carried.

A third vacancy remains to be filled once the potential Director returns from an international deployment.

7. New Business

No new business arising.

8. Vote of Thanks for Retiring Officers and Members

The Foundation is losing the President today, 6475 Mike Houghton, as well as four board members, 15622 Jason Donville, 10468 Jerry Pitzul, M0472 Barb Marisonneuve, and 6776 Tim Sparling.

Motion: A vote of thanks to 6475 Mike Houghton, 15622 Jason Donville, 10468 Jerry Pitzul, M0472 Barb Marisonneuve, and 6776 Tim Sparling

Moved By: 6475 Mike Houghton

Second: 15946 Jill Carleton

So Moved.

Motion: Vote of thanks to Foundation Staff.

Moved: 6475 Mike Houghton

Second: 18524 Chris Theal

So Moved.

9. Vote of Thanks for Commandants, Principal/Academic Director, and College Staff

Motion: A vote of thanks to the Commandant's from both Colleges as well as the Director of Academics from RMC St. Jean and the Principal from RMC Kingston.

Moved By: 6475 Mike Houghton.

Second: 16286 Carolyn Hug

So Moved.

10. Next Annual General Meeting -*

6475 Mike Houghton stated that the next AGM will take place on 13 September 2019 at 1330 hrs, subject to College approval of RWE dates.

11. Adjournment

The meeting was adjourned at 1349hrs.